



EMPLOYMENT APPLICATION

DATE: _____

POSITION APPLYING FOR: _____

Please complete all sections.

Return to: Timberline Church
2908 S. Timberline Road
Fort Collins, CO 80525
Attn: Human Resources

PERSONAL — INFORMATION

Name _____
Last First Middle

Address _____

City _____ State _____ Zip _____

Home Phone: _____ Cell Phone : _____

Email Address: _____

Do you have the legal right to work in the United States?
(Employment is contingent upon satisfactory proof of ability to work in the United States)

Yes No

Have you ever been employed by Timberline Church?

Yes No

Are you related to any current employee of Timberline Church?

Yes No

If "yes", please give the name(s) and relation: _____

Please state your age if it is less than 18 years old: _____

EMPLOYMENT HISTORY

(In chronological order — starting with most recent)

Do not substitute a resume for this section

Employer: _____

Address: _____ City _____ State _____ Zip _____

Phone Number: _____ Supervisor: _____

Position: _____ Dates Employed: _____

Starting Salary: _____ Ending Salary: _____

Description of Responsibilities: _____

Reason for Leaving: _____

Employer: _____

Address: _____ City _____ State _____ Zip _____

Phone Number: _____ Supervisor: _____

Position: _____ Dates Employed: _____

Starting Salary: _____ Ending Salary: _____

Description of Responsibilities: _____

Reason for Leaving: _____

Employer: _____

Address: _____ City _____ State _____ Zip _____

Phone Number: _____ Supervisor: _____

Position: _____ Dates Employed: _____

Starting Salary: _____ Ending Salary: _____

Description of Responsibilities: _____

Reason for Leaving: _____

EDUCATION (Diplomas, Degrees)

High School

Name of School: _____

Address: _____ City _____ State _____ Zip _____

Circle Last Year Completed 1 2 3 4 Did You Graduate? Yes No

Subject Studied and Degree (s) Received: _____

College/University

Name of School: _____

Address: _____ City _____ State _____ Zip _____

Circle Last Year Completed 1 2 3 4 Did You Graduate? Yes No

College/University

Name of School: _____

Address: _____ City _____ State _____ Zip _____

Circle Last Year Completed 1 2 3 4 Did You Graduate? Yes No

Trade, Business, or Correspondence School

Name of School: _____

Address: _____ City _____ State _____ Zip _____

Circle Last Year Completed 1 2 3 4 Did You Graduate? Yes No

Studied and Degree (s) Received: _____

REFERENCES (not relatives)

Name: _____

Address: _____

Telephone: _____

Years Acquainted: _____

Name: _____

Address: _____

Telephone: _____

Years Acquainted: _____

Name: _____

Address: _____

Telephone: _____

Years Acquainted: _____

CHRISTIAN BACKGROUND

Are you a born-again Christian? Yes No

How long have you been a Christian? _____

Briefly describe how you became a Christian? _____

Do you regularly attend Timberline Church? _____

In what areas of church ministry are you presently involved? _____

LIFESTYLE & LEGAL QUESTIONS

The Bible teaches that sexual relationships are to be confined to the marriage relationship between one man and one woman. Do you agree and conform to this lifestyle:

Yes No

Are you using any illegal drugs? Yes No

What is your view on drinking alcohol?

Have you ever been convicted or pled guilty or no contest to any criminal offense of any kind (excluding minor traffic violations), or had charges reduced in a plea bargain? Yes No

If "yes", please explain:

Have you ever had sexual relations with any minor after you became an adult? Yes No

If "yes", please explain: _____

Have you ever participated in or been convicted or pled guilty or no contest to abuse or any sexual misconduct? Yes No

If "yes", please explain: _

Are you aware of any traits or tendencies you possess that may interfere or pose any threat to your ability to work with and around ministries with minors?

APPLICANT'S STATEMENT

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by Timberline Church.

I understand that any employment is conditioned on a background check. I authorize Timberline Church to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to Timberline Church, without giving me prior notice of such disclosure. In addition, I release Timberline Church, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon Timberline Church unless made in writing.

I further understand and agree that if I am hired, my employment will be "At Will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at my option or that of Timberline Church.

I understand that filling out this form does not indicate there is a position open and does not obligate Timberline Church to hire me. Should employment result from this, I understand that I will be required to provide documentation to establish identity and employment eligibility. If hired, I agree to abide by all of Timberline Church's work rules, policies and procedures, code of ethics, and Ministry Covenant. Timberline Church retains the right to revise its policies or procedures, in whole or part, at any time.

SIGNATURE: _____ **DATE:** _____